



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

LeRoy M. Candelaria, District 3

Janice Y. Barela, County Manager

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, November 10, 2021 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
- 5. CERTIFICATES AND AWARDS**
 - A. TREASURER:** Announcement of Employee Service Year Pin: Kathyrn Hernandez (5).
 - B. ASSESSOR:** Announcement of Employee Service Year Pin: Cassandra Knoten (2).
 - C. ASSESSOR:** Announcement of Employee Service Year Pin: Tanner Solomon (2).
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
- 9. APPROVAL OF CONSENT AGENDA**
 - A. FINANCE:** Motion to approve payables.

B. MANAGER: Motion to accept the Third Quarter Restrictive Housing Report from CoreCivic pursuant to NMSA 1978 § 33-16-5.

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE

11. ADOPTION OF RESOLUTION

A. FINANCE: Motion to approve Resolution No. 2021-____, Budget Increase.

B. MANAGER: Motion to approve Resolution No. 2021-____, Infrastructure Capital Improvement Plan (ICIP).

C. MANAGER: Motion to approve Resolution No. 2021-____, Requesting Change to the Public Employees Retirement Association (PERA) Return to Work Provisions.

D. MANAGER: Motion to approve notice resolution, proposing future adoption of a County Ordinance authorizing the issuance of industrial revenue bonds not to exceed \$3,500,000,000, relating to a wind energy project proposed by Pattern SC Holdings LLC, and directing that the Title and General Summary of the subject matter of the proposed ordinance, and notice of the meeting at which the ordinance will be considered for adoption, be published as required by law, Resolution No. 2021-____.

12. APPROVALS

A. DISPATCH: Motion to approve Service Agreement between Torrance County and Motorola for enhanced radio system. (Deferred from October 27, 2021 Meeting)

B. CLERK: Motion to approve Canvass for the November 2, 2021, Regular Local Election.

C. DWI: Motion to approve Service Agreement between Torrance County and Prevention Works Consulting, LLC, for evaluation services of the prevention component of the Torrance County DWI Program.

D. FIRE: Motion to approve submittal of application requesting up to \$20,000 each from the Volunteer Fire Assistance Grant for District 4 and District 6.

E. OPERATIONS MANAGER: Motion to hire a Facilities Maintenance Position. (Deferred from October 27, 2021 Meeting)

F. FINANCE & PURCHASING: Motion to approve Grievance Hearing Officer (Professional Services) Contract between Robert F. Curtis and Torrance County. (Deferred from October 27, 2021 Meeting)

G. MANAGER: Motion to Approve the 2022 Holiday and Commission Meeting Calendar.

H. PLANNING AND ZONING: Consider the application for Appeal to the Planning & Zoning Board's denial of a Conditional Use Permit to operate a commercial greenhouse at the residence of Mr. Richard M. Strahlem. The subject property is described as Lot 4 of the Mission Hills subdivision; a Type 5 subdivision within the Agricultural Preservation (AP-40) Zone District. **Public Hearing**

- Consider Planning & Zoning Board's determination to deny Mr. Richard M. Strahlem's application for a Conditional Use Permit to operate a commercial greenhouse at his residence.

13. DISCUSSION

A. DISPATCH: Presentation on Project 25 - 700mhz Dispatch System by Vince Bradley with the State of New Mexico.

B. MANAGER'S REPORT

C. COMMISSIONER'S REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Candelaria, District 3

14. EXECUTIVE SESSION

15. Announcement of the next Board of County Commissioners Meeting: December 8, 2021, at 9:00 AM.

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURN



To allow our employees to take time to celebrate with family, **the Administrative Offices of Torrance County will be closed Thursday and Friday, November 25th -26th, 2021.** It is in this spirit that we say, "Thank You" and extend our sincere Best Wishes for a Happy and Healthy Thanksgiving to all the residents of Torrance County.